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Dear prospective student,

For your enrollment in the IHU Master Programme to be completed you need to provide us with a validated copy of you Bachelor's Degree as follows:

- 1) **Copy of the Bachelor's Degree**, that should be certified according to **The Hague Convention (APOSTILLE)*** (See explanation below) **and then** officially validated by one of the following:
 - a) the translation service of the Greek Ministry of Foreign Affairs
 - b) a Greek lawyer
 - c) the Embassy/Consulate of Greece in the country where the document is issued

Additionally, **official translation** of the document** (see explanation below) is required if the degree is issued in a language other than Greek or English.

- 2) In case the Bachelor's Degree is not certified according to **The Hague Convention (APOSTILLE)** and if it is issued in Greek or English, the applicant should inform **his/her home University** to send a copy directly to the International Hellenic University, either by e-mail to co-dHSSE@ihu.gr or by post to:

International Hellenic University
School of Humanities Social Sciences and Economics
14th km THESSALONIKI – N. MOUDANIA
THERMI- THESSALONIKI

EXPLANATIONS

* The verification of the above documents according to The Hague Convention (APOSTILLE) is done **by the relevant authority in the country where they were issued**. More information [here](#). For those countries that have not ratified The Hague Convention (i.e Apostille cannot be obtained) or Greece has raised objections, and only for them, the verification is done by the Consular Authorities of Greece in the country where the documents have been issued.

** The official translation of the above documents (If they are not issued in English) can be made by one of the following:

- a. the translation service of the Greek Ministry of Foreign Affairs - [Register of Certified Translators](#)
- b. the Embassy/Consulate of Greece in the country where the document is issued
- c. a translator who has graduated from the Department of Foreign Languages, Translation, and Interpretation of the Ionian University
- d. a Greek lawyer who certifies the authenticity of the translation of the specific document