



INTERNATIONAL  
HELLENIC  
UNIVERSITY

**University Center of  
International Programmes  
of Studies (UCIPS)**

# Uniportal.ihu.gr Student's manual

Dept. of Information &  
Telecommunication Systems & Services, IHU

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The Greek version of this manual is available from the Uniportal menu or at [https://cm.ihu.gr/unitron/files/Manual\\_Student\\_UniTron\\_Portal.pdf](https://cm.ihu.gr/unitron/files/Manual_Student_UniTron_Portal.pdf)

## *Student Login*

To connect to <https://uniportal.ihu.gr>, please use your institutional username & password (**Uregister** account).

There is no need to connect to the VPN to login to Uniportal.

In case you forgot your uregister password, you can reset it from here:

[https://mypassword.ihu.gr/reset\\_password.php](https://mypassword.ihu.gr/reset_password.php)

## *Features*

After you login, you can see the available features on the left menu. The most important option is the menu item **Grades** from where you can review your exam grades. Other important options are:

- **Registrations:** Register for the courses you would like to attend.
- **Exams:** Get information about your exams.
- **Certificates:** Request a Certificate of Studies.

## *User profile*

The profile page displays your current profile as a student in the University. You can have multiple profiles like graduate, postgraduate, PhD student, etc. You can see the following data for each one of them:

- Your full name,
- Your department,
- The programme you have registered.

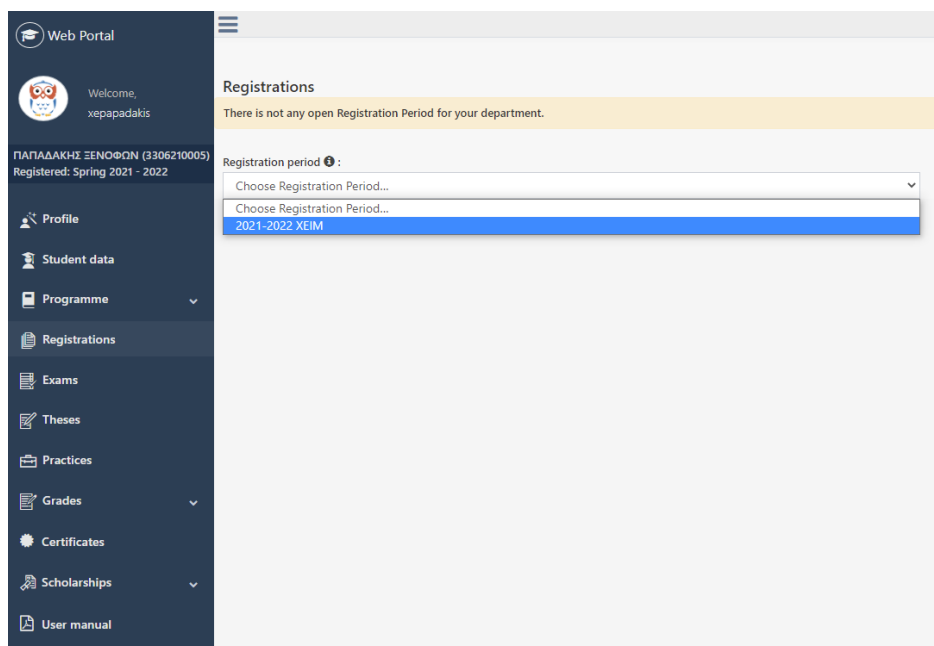
To use one of your profiles, you need to click on the relevant button on the right side of the screen.

In the **Student data** tab, you can see information regarding your admission, your department and advisor. In case there is any problem with this information, please contact the Course Office to correct it. You cannot modify this information due to security reasons.

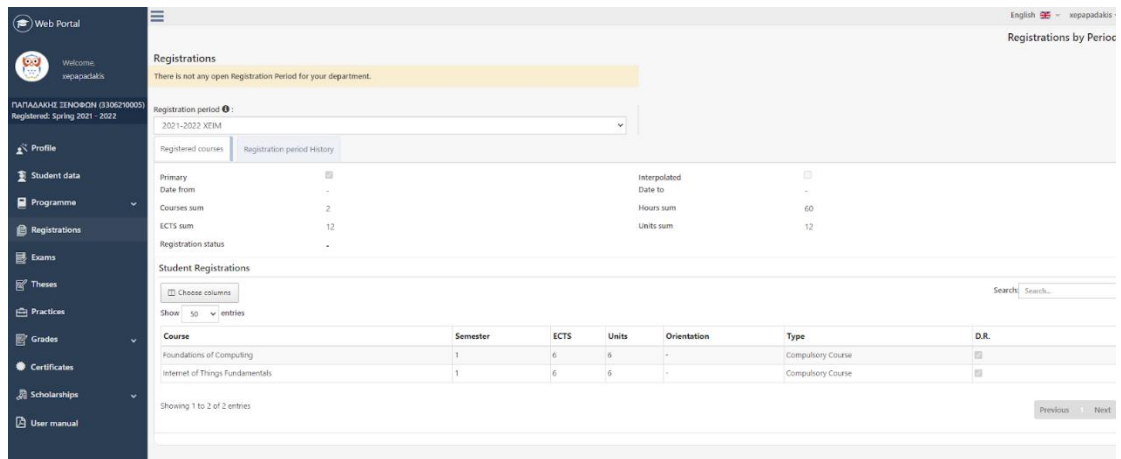
## Registrations

When the Course Office activates course registrations for your Department, you can register for the courses you would like to attend. Do not attempt to register to any course without any previous notification by the Course Office.

Please select **Registrations** from the main menu and then select the available registration period.



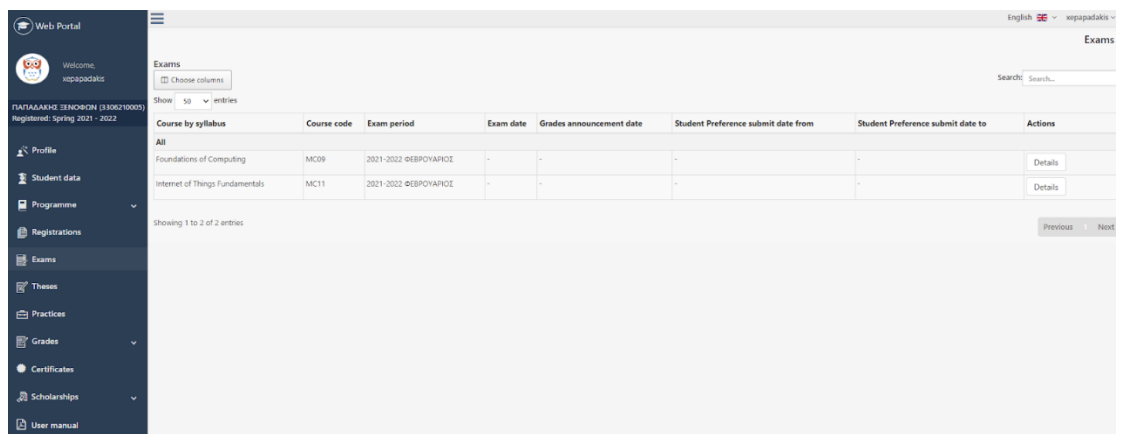
After selecting the registration period, the relevant courses appear on the screen. In the beginning, you need to click on “Edit Registration” to select courses.



The system informs you that after doing your selection, you will not be able to undo it unless you contact the administration services.

## Exams

You can see information about Course exams, including exam date, grades announcement date & Student Preference submit date from - to.



In addition, you can click on the “**Details**” button to see more information such as the classroom in which the exams take place. Depending on the administration settings, you can also select the exam method, e.g. remotely due to COVID-19 restrictions.

Web Portal

Welcome, xepapadakis

ΠΑΠΑΔΑΚΗΣ ΞΕΝΟΦΩΝ (3306210005)  
Registered: Spring 2021 - 2022

- Profile
- Student data
- Programme
- Registrations
- Exams
- Theses
- Practices
- Grades
- Certificates
- Scholarships
- User manual

Exam details
Exam rooms

Course by syllabus	Foundations of Computing
Course code	MC09
Exam period	2021-2022 ΦΕΒΡΟΥΑΡΙΟΣ
Exam date	-
Grades announcement date	-
Student Preference submit date from	-
Student Preference submit date to	-

## Grades

Using the option **My board** you can see your latest grades. Moreover, you can select to display: a) all courses, b) count in grade courses, c) count in diploma courses.

Web Portal

Welcome, xepapadakis

ΠΑΠΑΔΑΚΗΣ ΞΕΝΟΦΩΝ (3306210005)  
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- My board**
- All grades
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English xepapadakis

My Board

**My Board**

Notes

- Here you can see your board with your latest grades.
- Passed courses that count in degree requirements are displayed in green color
- Not passed courses are displayed in red color
- Passed courses that do not count in degree requirements are displayed in black color

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Courses for degree summary

Course average: **9**

Per course type

Type	Total	Ects	Units
Compulsory Course	1	6	6
<b>Counts</b>	<b>1</b>	<b>6</b>	<b>6</b>

Select to display:

All courses

Choose columns

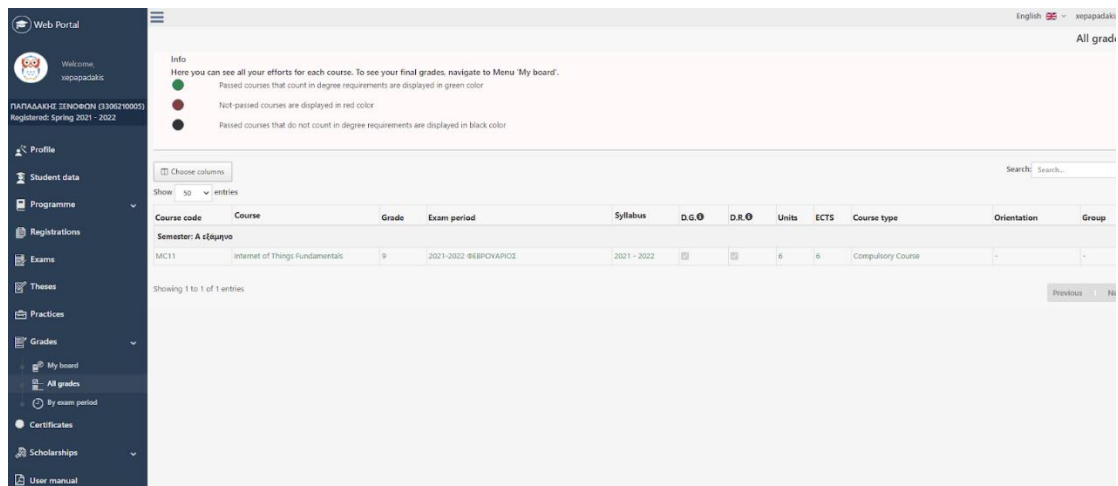
Show 50 entries

Course code	Course	Grade	Exam period	Syllabus	D.G.	D.R.	Units	ECTS	Course type	Orientation	Group
<b>Semester: A εξάμηνο</b>											
MC09	Foundations of Computing		-	2021 - 2022	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6	6	Compulsory Course	-	-
MC11	Internet of Things Fundamentals	9	2021-2022 ΦΕΒΡΟΥΑΡΙΟΣ	2021 - 2022	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6	6	Compulsory Course	-	-

Showing 1 to 2 of 2 entries

Previous Next

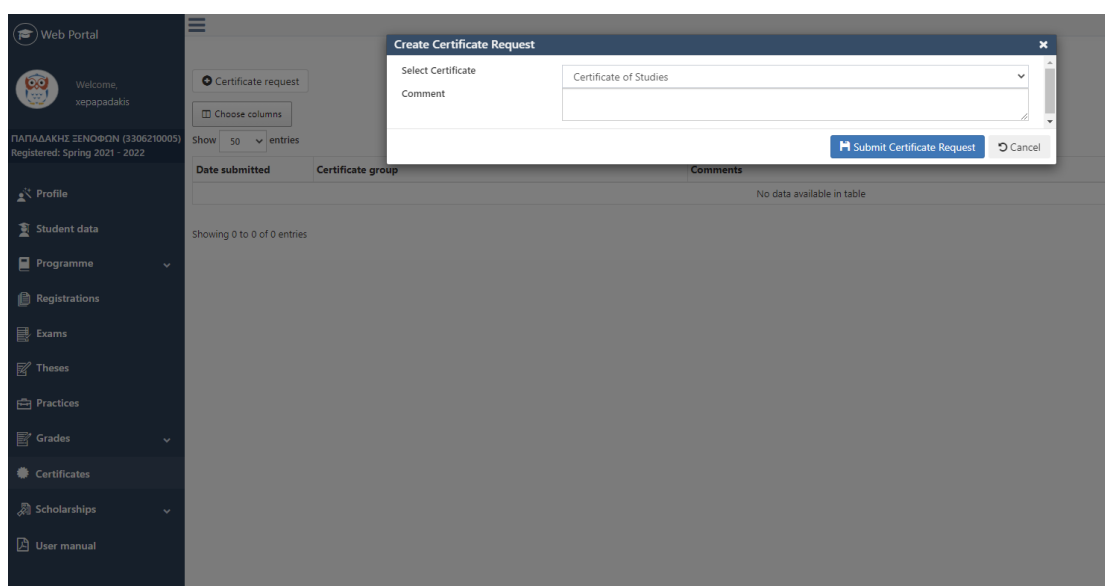
Using option **All grades** you can view all course grades, including non-passing grades.



Finally, using option **By exam period** you can view all course grades by exam period, including non-passing grades.

## Certificates

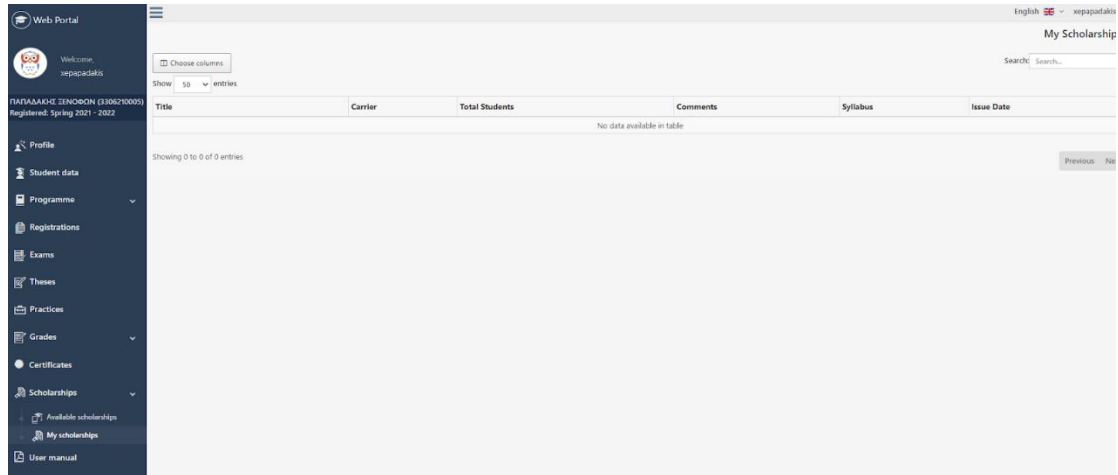
You can request various kinds of certificates such as a **Certificate of Studies** from the administrative services.





## Scholarships

You can check available scholarships and check your own scholarships.



## Student logout

You can logout from uniportal.ihu.gr by clicking on your username on the top right of the screen and then clicking on **Log out**.