

Title	Junior Electronics/Electrical Engineer
Job Opportunity Code	GR-TRE/A01-21c
Department	Electronics/Automations
Reporting to	Department Manager
Main Location	Elefsina, Greece
Form of Employment	Permanent
Final Submission Date	03.10.2021, 17:00 GMT+2

Part 01 / Job Description and Purpose

The position was mainly created to support the R&D Division of ASSO Group. The candidate will assist in the implementation and testing of electronic or electrical devices and systems, for the Group's novel equipment. Installation, troubleshooting and repairing of mechanical & electronic/electrical assemblies and systems are part of the day-to-day tasks. Qualified candidates will be keen to develop troubleshooting and problem-solving skills while travelling both domestically and abroad is mandatory for the needs of business.

Part 02 / Major Responsibilities

- Installations/ assemblies and systems
 - Assists in assembling and installing, testing, and maintaining electronic/electrical wiring, equipment, components, and systems, using hand tools and power tools
 - Ensures that installation and operation conform to standards and requirements according to electronic/electrical systems specifications and technical drawings
 - Learns to confirm system's and components' capabilities by using applicable testing methods
 - Assists in keeping equipment operational by following instructions and established procedures
 - Exercises initiative in completing recurring assignments independently and judgment in determining which of many methods are applicable
 - Knowledge and ability to work hands-on in order to trouble-shoot and maintain current and future test and support equipment
- General
 - Works with a variety of technicians
 - Assists senior and lead engineers as required
 - Contributes to team effort by accomplishing related results as needed
 - Provides input into improvement ideas
- Other
 - Regularly traveling to employer sites (domestically and globally) as required to implement projects/repairs

Part 03 / Position Requirements

03.1. Education & Training

(The extent or level of knowledge or training obtained by formal education or outside study that is necessary to achieve normal job performance and proficiency. Such knowledge is to be considered the minimum education required for performing the position responsibilities.)

- Advance training in Electronics/Electrical theory such as one would receive at a university, technical trade schools etc.
- Must have an electrical or electronics background
- Experience with Electronics & Electrical system applications and implementation will be an asset
- Experience in using soldering equipment is to be considered as extra skill
- Clear and effective oral and written communication skills in English language
- Additional working knowledge of foreign languages (e.g. Italian) are to be considered as extra skills

03.2. Experience

(The minimum experience required to perform the job. This experience can be gained in previous employment in a similar job and/or on the job with the current employer. Experience in this factor is measured in time periods e.g. 3-6 months, 3-5 years, 10-15 years etc.)

- Up to 2 years' experience in electronics engineering

03.3. Skills & Personal Qualities

(The minimum set of skills and personal qualities required to perform the job. Skills required are presenting the expertise or talent to do a job or task. Personal qualities describe the life skills need to be used to communicate and interact with other people, both individually and in groups. Both indicate the candidate's qualifications as they relate to the job and how they fit in the company culture.)

- Problem solving skills and ability to troubleshoot in a logical manner
- Ability to exercise judgment within procedures and practices to determine appropriate action
- Strong interpersonal and analytical skills operating with high level of responsibility and independency
- Ability to quickly assimilate new information
- Ability and willingness to learn new skills
- Ability to perform multiple tasks and respond to emergency situations effectively
- Flexibility in work habits and work schedule
- Maintain good working relationships with other employees

This job description is intended to convey information essential to understand the scope of the job and the general nature and level of work performed by job holders within this job. However, this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties and responsibilities or working conditions associated with the position. All the above are illustrative duties and the post holder will be expected to become involved in a range of work to enable the team to respond effectively to the requirements of the Company.

We are an equal opportunities employer. We are determined that no job applicant or employee receives less favorable treatment on the grounds of sex, pregnancy or maternity, gender re-assignment, sexual orientation, religion or belief, marriage or civil partnership, age, race, or disability. All information will remain confidential to the Company and will be handled in accordance with the requirements of the Personal Data Protection legislation.