

Important Notice New Procedure for Granting Academic Accommodations for Students with Disabilities and/or Special Educational Needs

Dear Students,

Within the International Hellenic University (IHU) operates the **Accessibility Unit for People with Disabilities and/or Special Educational Needs**, whose core mission is to ensure the full and equal participation of all students in academic life. Our primary responsibility is to recommend the necessary, individualized, and reasonable accommodations (e.g., alternative examination methods) for those who require them.

⚠ IMPORTANT NOTICE: Even if a reasonable adjustment was previously approved directly by your Academic Department, **it is no longer automatically valid**. To continue receiving accommodations, your registration with the **Accessibility Unit** is **mandatory**.

Who can receive support and adjustments?

The **Accessibility Unit** addresses and provides individualized reasonable adjustment to students who fall into the following categories:

- Sensory hearing disabilities (deafness, hard of hearing)
- Sensory visual disabilities (blindness, low vision/amblyopia)
- Speech/language disorders
- Developmental disorders (Autism Spectrum Disorder)
- Specific learning difficulties such as dyslexia, dysgraphia, dyscalculia, reading difficulties, dysorthographia
- Motor disabilities
- Intellectual disability
- Attention Deficit Syndrome with or without Hyperactivity (now Attention Deficit Hyperactivity Disorder - ADHD)
- Chronic incurable diseases
- Individuals with complex cognitive, emotional, and social difficulties, delinquent behavior due to abuse, parental neglect and abandonment, or domestic violence, who are classified as individuals with special educational needs.
- Individuals with one or more mental abilities and talents developed to a degree that far exceeds what is expected for their age group

- Mental health disorders and multiple disabilities.

What is the procedure for receiving reasonable adjustments?

If you belong to any of the above categories and require academic adjustments, please follow these steps:

Step 1: Registration with the Accessibility Unit. Visit our webpage at <https://prosvasi.ihu.gr/students/>, log in using your academic account (the same credentials used for the electronic student portal), and fill out the required information in the form.

Step 2: Submission of Supporting Documents. During your registration, you must upload the corresponding medical certificate/diagnosis (from KEDASY, KEPA, or a Medical Certificate from a Public Health Provider) prior to submitting the registration form. *Clarification:* Without an official diagnosis/evaluation, the **Accessibility Unit** cannot recommend any provisions or adjustments. If the document is not already available at the time of registration, you can send it later via email at: prosvasi@ihu.gr.

Step 3: Notifying your Department. In addition to your registration with us, you must submit a relevant request for adjustments to the Secretariat of your Academic Department. This includes: (a) formal written statement requesting accommodations during the educational process, and (b) your relevant diagnosis/evaluation.

 **Already registered students at the Accessibility Unit?** Students who have already completed their registration with the Accessibility Unit do not need to register again. You simply need to contact us if you require any changes to the services or adjustments provided, or if your contact details have changed.

The Accessibility Unit is here to support you and ensure that your academic journey is without any obstacle. Please do not hesitate to contact us if you have any questions!

Kind regards,

**Accessibility Unit for People with Disabilities and/or Special Educational Needs,
IHU**

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