HELLENIC REPUBLIC



UNIVERSITY CENTER OF INTERNATIONAL PROGRAMMES OF STUDIES

SCHOOL OF HUMANITIES, SOCIAL SCIENCES AND ECONOMICS
Department of Humanities, Social Sciences and Economics

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In order to complete your application, we will need proof of your identity.

Candidates living in Greece

In order to register for the Master's programme you wish to study, you will need to provide proof of your identity. In addition to registering in person at the Secretariat at IHU Thermi, having an ID document with you, there are two more, alternative ways to register for the course.

- A) Either through a KEP, where you will sign the document entitled Registration Form in front of a KEP officer who will confirm the authenticity of your signature. After this step, your registration form will be ready for you to send to us along with the rest of the required documents (please see also the section <u>authentication of foreign documents</u>)
- B) Either via the website <u>gov.gr</u> following the relevant instructions. Once the application form is officially authenticated, you can send it to us with the rest of the required documents (please see also the section <u>authentication of foreign documents</u>).

Candidates living abroad

For people living abroad who will be following an IHU Master's programme in distance mode and who are unable to visit IHU in Thessaloniki in person, the identification procedure of your registration form should be as follows:

You should visit the Greek Consulate or Embassy nearest to your place of residence and ask them to certify the authenticity of your signature on the registration form that you will have received from us. For this purpose, you will need to print out the registration form, fill in the required information BUT DO NOT SIGN THE FORM YET. You will sign it on site in the presence of the Embassy/Consulate official.

Important Note: Sometimes the Greek diplomatic authorities (consulates or embassies) will arrange a not so early appointment for people. To save time and be on time for enrolment, plan ahead and try to arrange a single appointment for both the authentication of your signature and the authentication of your diploma.

After your signature has been authenticated, you will send the registration form, authenticated by the Embassy/Consulate, together with the other required documents, as indicated, by e-mail (please see also the section <u>authentication of foreign documents</u>).