

EU Project Manager

Job description

“**Mathemagenesis**”, a private eLearning organization located in Thessaloniki, Greece, and focused on the design, development and delivering a wide variety of digital learning experiences and education projects under EU funded programmes, is looking for an experienced and enthusiastic professional for the position of: EU Project Manager

Responsibilities:

Coordination and implementation of projects funded by Erasmus+

Proposal writing in European Programs (Erasmus+, Interreg & Horizon etc.)

Development of deliverables (studies, reports, educational modules and material) in the field of innovation, education and technology

Elaboration of research surveys and analysis of findings

Participation in international meetings

Monitoring and communication of project's updates to project team members

Daily communication with international project partners & business partners

Identifying prospective commercial clients for eLearning services

Requirements

University degree. Master degree or higher in Management, Technology or Education

PHD will be preferable

Excellent knowledge of English (Working language: English)

Excellent knowledge of MS Office, internet and social media

Minimum 2 years professional experience in EU Project Management

Experience in Educational Technology

Strong writing, communication and presentation skills

Strong organisational, management and leadership skills

Please apply at: v.kratidis@mathemagenesis.com