

Select a year

General Information – Basic Course Information – Course Organization - Infrastructure – Students Opinion

General Information

University	International Hellenic University
School	
Department	
Section	
Course manager-instructor Name	
Academic title:	<input type="text" value="Select"/> (Assistant, Associate, Professor, 407, academic fellow, Special teaching staff)
Academic Specialty - Specialization	
Course code(s)	
Course title	

1. Basic Course Information

1.1. Subject – Learning targets

1.2. Description / Course content

1.3. Teaching semester

1.4. Select course category (Mandatory/Mandatory Optional /Optional)

1.5. Select course type (Background/Scientific Area/Skills Development/General knowledge)

1.6. Teaching

	Number of teaching hours per week according to the Study Programme	Number of groups (when teaching in groups is needed)	Total number of teaching hours per week.	ECTS
Theory				
Practical Exercise (related to the theory)				
Practical Exercise (related to Laboratory exercise)				
Laboratory Exercise				
other				
total				

1.7. Use of multiple literature.

1.8. Assignment, Midterm exams

1.9. Is the course included in the study guide?

1.9.1. Enter the page number of the study guide where the course description is located.

1.10. Is there a course website?

1.10.1. URL of the website

1.11. Has the course been evaluated by the students?

Select (Yes/No)

2. Course Organization

Course curriculum (course content)

2.1. When was the last update / updating of the course material?

Year

2.2. Is there an overlap of the material with other courses?

Select (Yes/No)

2.2.1. To what extent is there overlap with other courses?

Select (%)

2.2.2. Mention the other courses

2.3. Are there any prerequisite courses?

Select (Yes/No)

2.3.1. Specify the prerequisite courses

Teaching Aids

2.4. Are books or notes distributed in the course?

☐ Books of Eudoxos

☐ Printed notes

☐ Electronic notes

☐ Other aids

2.4.1. Mention other aids

2.5. When was the last aid update

2.6. To what extent is the course material covered by the aids?

2.7. Do you provide additional bibliography in addition to the books being distributed?

2.8. Do you educate of students in the research process (eg search and use of bibliography?)

Student communication and guidance / Collaborations

2.9 Have you announced office hours for working with students?

2.10 How did you inform the students about the course material, the learning objectives and the evaluation process?

☐

Announcement at the first lesson

☐

Noticeboard

☐

Web page

☐

e-learning platform (eg moodle, Blackboard, e-class etc)

☐

other

2.10.1 other:

2.11. Do you organize study visits of the students, lectures of Scientists or other activities in collaboration with local, regional or national social, cultural and productive organizations?

Select (Yes/No)

2.12.1 Are practical exercises used to better achieve the learning objectives of the theoretical course?

Select (Yes/No)

2.12.2 Are practical exercises used to better achieve the learning objectives of the laboratory course?

Select (Yes/No)

Student participation in the course

2.13. In your estimation, what is the average percentage of students who attend the course?

Select %

2.14. Which are the ways you use to increase the participation of the students in the teaching process of the theoretical lessons?

☐

Teaching method

☐

Teaching material

☐

Attendance bonus

☐

Participation bonus

☐

Mandatory presence

☐

other

2.14.1. other

Evaluation of students' performance in the course

2.15.1 Write down the methods you use to evaluate students in the theoretical course

(The choice of more than one answers is allowed)

☐ Final exams with questions requiring knowledge quotation or justification of opinion on an issue

☐ Final exams with questions with multiple answers

☐ Final oral examination

☐ Midterm exams (intermediate evaluation)

☐ Assignment(s) (intermediate evaluation)

☐ Assignment(s) (for final evaluation)

☐ Short quiz using electronic media

☐ other

2.15.1.1. Describe briefly

2.15.2. Write down the methods you use to evaluate students in the laboratoty exercise

(The choice of more than one answers is allowed)

☐ Final exams with questions requiring knowledge quotation or justification of opinion on an issue

☐ Final exams with questions with multiple answers

☐ Final oral examination

☐ Final practical examination

☐ Midterm exams (intermediate evaluation)

☐ Assignment(s) (intermediate evaluation)

☐ Assignment(s) (for final evaluation)

☐ Short quiz using electronic media

☐ other

2.15.1.1. Describe briefly

2.16. Are all students monitored during laboratory or practical exercises?

Select (Yes/No)

2.17. Do students receive systematic comments (oral or written) in the middle of the semester?

Select (Yes/No)

2.18. How do you ensure transparency in student assessment?

☐ Approval of evaluation method and topics

☐ Explain mistakes / shortcomings to the student

☐ Score announcement

☐ other

2.18.1. other

2.19. Describe novel and good practices that you apply in teaching.

2.20. Describe novel and good practices that you apply in student evaluation.

3. Infrastructure

Available Educational Infrastructure for the course

Classrooms/Amphitheatres/Laboratories used for this course; Suitability – adequacy.

Number of students who applied to attend the course and benefit from the infrastructure.

3.1 Number of students who applied to attend the course	
3.2. Number of students who applied to attend the course and belong to the semester in which the course is normally taught.	
3.3. Average number of students who attend the lesson at the 8 th – 10 th week.	

Use, capacity and suitability of teaching areas

	classrooms	amphitheatres	Internet classrooms	Laboratories	Reading rooms	Computer classrooms
3.4. number/ name (code(s))						
3.5. area (m ²)						
3.6. capacity (number of seats)						
3.7. availability (adequate / not adequate)						
Adequacy (for simultaneous teaching of all students in one group, for teaching to students separated in groups)						
3.8. For simultaneous teaching						
3.9. For teaching to students separated in groups						
3.10. number of groups						
3.11. desired number of groups						
3.12. suitability						
suitable						
Possibility/need For improvement						
inappropriate						
3.13. Adequacy of infrastructure						
satisfactory						
Partially satisfactory						
deficint						

3.14. Επάρκεια εποπτικών μέσων

Επιλογή: (Επάρκεια 100%, >70% > 50% < 50%)

3.14.2 Επάρκεια εποπτικών μέσων - αναλυτικά

	classrooms	amphitheatres	Internet	Laboratories	Reading	Computer
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				classrooms		rooms	classrooms
Number/name (code(s))							
projector	necessity Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
	existence Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
Internet connection	necessity Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
	existence Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
Video projector	necessity Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
	existence Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
blackboard	necessity Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
	existence Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
Computer(s)	necessity Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
	existence Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-

Adequacy/Necessity of cleaning and συντήρησης

	αίθουσα	αμφιθέατρο	Διαδικτυακή αίθουσα	Εργαστήριο	Σπουδα- στήριο	Αίθουσα/ νησίδα υπολογιστών
number/ name (code (s))						
3.15. cleanliness (sufficient, insufficient)	(sufficient/ insufficient/-)	(sufficient/ insufficient/-)	(sufficient/ insufficient/-)	(sufficient/ insufficient/-)	(sufficient/ insufficient/-)	(sufficient/ insufficient/-)
3.15.1 Adequacy of the cleaning process (Yes/No)	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
3.15.2 Partial filling of a cleaning service vacancy by personnel of other responsibilities	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
3.16. Adequacy of maintenance (Yes/No)	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
3.17. Αναγκαιότητα συντήρησης						
3.17.1. Electrical installation (Yes/No)	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
3.17.2. premises (insulation, painting, other)						
3.17.3. Special equipment (Yes/No)	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-

3.18 Are Information and Communication Technologies (ICT) used in the teaching of the course?

Select (Yes/No)

3.19 List ICT-based learning aids you use:

Equipment - platforms - special software (more than one can be selected)

☐

Computer

☐

Slide projector (overhead projector)

☐

Video projector (multimedia projector)

☐

Video created for the needs of the course

☐

Videos available commercially or online

☐

Electronic Learning Platform of asynchronous distance learning (eg moodle, e-class, etc)

☐

Live online educational lectures using synchronous virtual meeting rooms / e-learning platforms (e.g. zoom)

☐

Use of web databases and special search engines (eg PubMed)

☐

Use of online programs (eg blast, protein structure comparison tool, online statistical programs etc)

☐

Special software (eg autocad, genesis etc)

☐

other

Describe:

3.20 Are Information and Communication Technologies (ICT) used in the course examination?

Select (Yes/No)

3.21 List ICT-based learning aids that you use in the examination of the theoretical or laboratory course:

Equipment - platforms - special software (more than one can be selected)

☐

Computer/ computer room

☐

Slide projector (overhead projector)

☐

Video projector (multimedia projector)

☐

Video created for the needs of the course

☐

Videos available commercially or online

☐

Electronic Learning Platform of asynchronous distance learning (eg moodle, e-class, etc)

☐

Live online educational lectures using synchronous virtual meeting rooms / e-learning platforms (e.g. zoom)

☐

Use of web databases and special search engines (eg PubMed)

☐

Use of online programs (eg blast, protein structure comparison tool, online statistical programs etc)

☐

Special software (eg autocad, genesis etc)

☐

other

Describe:

3.22. Is there sufficient educational resources?

Select (Yes/No)

4. Student's opinion on the course

5. Are the results of the evaluations communicated to you?

Select (Yes/No)

5.1. How do you use the results?