Elements of an Older Academic Year

Select a year

General Information - Basic Course Information - Course Organization - Infrastructure - Students Opinion

General Information

University	International Hellenic University				
School					
Department					
Section					
Course					
manager-instructor Name					
Academic title:	Select	(Assistant, Asociate, Professor, 407, academic fellow, Special teaching staff)			
Academic Specialty -					
Specialization					
Course code(s)					
Course title					

1. Basic Course Information

1.1. Subject – Learning targets

1.2. Description / Course content

1.3. Teaching semester

Selection

1.4. Select course category (Mandatory/Mandatory Optional / Optional)

Selection

1.5. Select course type (Background/Scientific Area/Skills Development/General knowledge)

Selection

1.6. Teaching

	Number of teaching hours per week according to the Study Programme	Number of groups (when teaching in groups is needed)	Total number of teaching hours per week.	ECTS
Theory				
Practical				
Exercise				
(related to				
the theory)				
Practical				
Exercise				
(related to				
Laboratory				
exercise)				
Laboratory				
Exercise				
other				
total				

1.7. Use of multiple literature.

Select

1.8. Assignment, Midterm exams

Select

1.9. Is the course included in the study guide?

Select (Yes/No)

1.9.1. Enter the page number of the study guide where the course description is located.

page

1.10. Is there a course website?

Select (Yes/No)

1.10.1. URL of the website

1.11. Has the course been evaluated by the students?

Select (Yes/No)

2. Course Organization

Course curriculum (course content)

2.1. When was the last update / updating of the course material?

Year

2.2. Is there an overlap of the material with other courses?

Select (Yes/No)

2.2.1. To what extent is there overlap with other courses?

Select (%)

2.2.2. Mention the other courses

2.3. Are there any prerequisite courses?

Select (Yes/No)

2.3.1. Specify the prerequisite courses

Teaching Aids

2.4. Are books or notes distributed in the course?

Books of Eudoxos

Printed notes

Electronic notes

Other aids

2.4.1. Mention other aids

2.5. When was the last aid update

Year

2.6. To what extent is the course material covered by the aids?

%

2.7. Do you provide additional bibliography in addition to the books being distributed?

Select (Yes/No)

2.8. Do you educate of students in the research process (eg search and use of bibliography?)

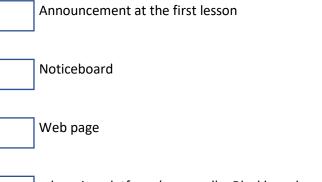
Select (Yes/No)

Student communication and guidance / Collaborations

2.9 Have you announced office hours for working with students?

Select (Yes/No)

2.10 How did you inform the students about the course material, the learning objectives and the evaluation process?



e-learning platform (eg moodle, Blackboard, e-class etc)



2.10.1 other:

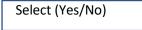
2.11. Do you organize study visits of the students, lectures of Scientists or other activities in collaboration with local, regional or national social, cultural and productive organizations?

Select (Yes/No)

2.12.1 Are practical exercises used to better achieve the learning objectives of the theoretical course?

Select (Yes/No)

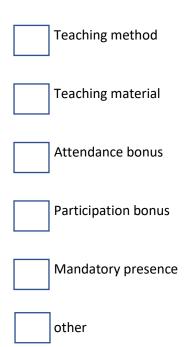
2.12.2 Are practical exercises used to better achieve the learning objectives of the laboratory course?



2.13. In your estimation, what is the average percentage of students who attend the course?



2.14. Which are the ways you use to increase the participation of the students in the teaching process of the theoretical lessons?



2.14.1. other



Evaluation of students' performance in the course

2.15.1 Write down the methods you use to evaluate students in the theoretical course

(The choice of more than one answers is allowed)

Final exams with questions requiring knowledge quotation or justification of opinion on an
issue



Final exams with questions with multiple answers



Final oral examination



Midterm exams (intermediate evaluation)



Assignment(s) (intermediate evaluation)



Assignment(s) (for final evaluation)



Short quiz using electronic media

other

2.15.1.1. Describe briefly

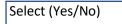
2.15.2. Write down the methods you use to evaluate students in the laboratoty exercise

(The choice of more than one answers is allowed)

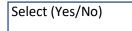
Final exams with questions requiring knowledge quotation or justification of opinion on an issue

Final exams with questions with multiple answers
Final oral examination
Final practical examination
Midterm exams (intermediate evaluation)
Assignment(s) (intermediate evaluation)
Assignment(s) (for final evaluation)
Short quiz using electronic media
other
2.15.1.1. Describe briefly

2.16. Are all students monitored during laboratory or practical exercises?



2.17. Do students receive systematic comments (oral or written) in the middle of the semester?



2.18. How do you ensure transparency in student assessment?

Approval of evaluation method and topics

	Explain mistakes / shortcomings to the student
	Score announcement
	other
2.18.1	. other

2.19. Describe novel and good practices that you apply in teaching.

2.20. Describe novel and good practices that you apply in student evaluation.

3. Infrastructure

Available Educational Infrastructure for the course

Classrooms/Amphitheatres/Laboratories used for this course; Suitability – adequacy.

Number of students who applied to attend the course and benefit from the infrastructure.

3.1 Number of students who applied to	
attend the course	
3.2. Number of students who applied to	
attend the course and belong to the semester	
in which the course is normally taught.	
3.3. Average number of students who attend	
the lesson at the 8 th – 10 th week.	

Use, capacity and suitability of teaching areas

	classrooms	amphitheatres	Internet	Laboratories	Reading	Computer
			classrooms		rooms	classrooms
3.4. number/						
name						
(code(s))						
3.5. area (m ²)						
3.6. capacity						
(number of						
seats)						
3.7. availability						
(adequate /						
not adequate)						
	I	Δ	dequacy	L	1	1
(for simultane	ous teaching	of all students i	• •	for teaching to a	students se	parated in
	Lous teaching		groups)		Statents St	
3.8. For	Γ		groups/	Γ	1	
simultaneous						
teaching						
3.9. For teaching						
to students						
separated in						
groups						
3.10. number of						
groups						
3.11. desired						
number of						
groups						
	•	3.12	2. suitability			
suitable						
Possibility/need					1	
For improvement						
inappropriate						
		3.13. Adequa	acy of infrastr	ucture		
satisfactory						
Partially satisfactory						
deficint						

3.14. Επάρκεια εποπτικών μέσων

Επιλογή: (Επάρκεια 100%,	
>70%	
> 50%	
< 50%)	

3.14.2 Επάρκεια εποπτικών μέσων - αναλυτικά

classrooms	amphitheatres	Internet	Laboratories	Reading	Computer

				classrooms		rooms	classrooms
Number/name (code(s))	e -						
	necessity Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
projector	existence Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
Internet	necessity Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
connection	existence Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
Video	necessity Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
projector	existence Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
	necessity Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
blackboard	existence Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
- / .	necessity Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
Computer(s)	existence Yes/No	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-

Adequacy/Necessity of cleaning and συντήρησης

	αίθουσα	αμφιθέατρο	Διαδικτυακή αίθουσα	Εργαστήριο	Σπουδα- στήριο	Αίθουσα/ νησίδα υπολογιστών
number/ name (code (s))						
3.15. cleanliness (sufficient, insufficient)	(sufficient/ insufficient/-)	(sufficient/ insufficient/-)	(sufficient/ insufficient/-)	(sufficient/ insufficient/-)	(sufficient/ insufficient/-)	(sufficient/ insufficient/-)
3.15.1 Adequacy of the cleaning process (Yes/No)	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
3.15.2 Partial filling of a cleaning service vacancy by personnel of other responsibilities	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
3.16. Adequacy of maintenance (Yes/No)	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
		3.17. Αναγι	καιότητα συντ	ήρησης		
3.17.1. Electrical installation (Yes/No)	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-
3.17.2. premises (insulation, painting, other)						
3.17.3. Special equipment (Yes/No)	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-	Yes/No/-

3.18 Are Information and Communication Technologies (ICT) used in the teaching of the course?

Select (Yes/No)

3.19 List ICT-based learning aids you use:

Equipment - platforms - special software (more than one can be selected)

Computer Slide projector (overhead projector) Video projector (multimedia projector) Video created for the needs of the course Videos available commercially or online Electronic Learning Platform of asynchronous distance learning (eg moodle, e-class, etc) Live online educational lectures using synchronous virtual meeting rooms / e-learning platforms (e.g. zoom) Use of web databases and special search engines (eg PubMed) Use of online programs (eg blast, protein structure comparison tool, online statistical programs etc) Special software (eg autocad, genesis etc) other

Describe:

3.20 Are Information and Communication Technologies (ICT) used in the course examination?

Select (Yes/No)

3.21 List ICT-based learning aids that you use in the examination of the theoretical or laboratory course:

Equipment - platforms - special software (more than one can be selected)

_	_	_

Computer/ computer room



Slide projector (overhead projector)



Video projector (multimedia projector)



Video created for the needs of the course



Videos available commercially or online



Electronic Learning Platform of asynchronous distance learning (eg moodle, e-class, etc)

Live online educational lectures using synchronous virtual meeting rooms / e-learning platforms (e.g. zoom)

Use of web databases and special search engines (eg PubMed)

Use of online programs (eg blast, protein structure comparison tool, online

statistical programs etc)

Special software (eg autocad, genesis etc)

	other
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Describe:

3.22. Is there sufficient educational resources?

Select (Yes/No)

- 4. Student's opinion on the course
- 5. Are the results of the evaluations communicated to you?

Select (Yes/No)

5.1. How do you use the results?